



ORDINANCE NO. 88- 23

AN ORDINANCE ESTABLISHING A UNIFORM BUILDING NUMBERING SYSTEM; PROVIDING FOR PURPOSE OF UNIFORM BUILDING NUMBERING SYSTEM; PROVIDING FOR DEFINITIONS; PROVIDING FOR CREATION AND ADOPTION OF COUNTY BUILDING NUMBERING MAPS; PROVIDING FOR NOTICE TO OWNERS UPON COMPLETION OF GRID SYSTEM ADDRESSING; PROVIDING A RIGHT OF APPEAL; PROVIDING FOR PENALTIES; GRANTING NASSAU COUNTY CODE ENFORCEMENT BOARD JURISDICTION; PROVIDING FOR INCLUSION IN NASSAU COUNTY CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, there is a need for uniformity in building numbers and streets needs in Nassau County; and

WHEREAS, the "911 SALI Emergency Number System: is intricately intertwined, related to, and dependent upon a uniform building numbering system; and

WHEREAS, the Standard Fire Prevention Code, adopted by Nassau County, provides that "approved numbers or addresses shall be provided for all new and existing structures so that the number or address is plainly legible from the street or roadway"; and

WHEREAS, it would be beneficial to insure uniform street naming and building numbers at the development state as well as after buildings are constructed; and

WHEREAS, Nassau County and the cities within Nassau County have consulted and Nassau County has obtained the cities' concurrence and guidance as to the 911 SALI and uniform street naming and numbering systems; and

WHEREAS, an "911 SALI Emergency Number System" would serve to promote, protect, and improve the health, safety and welfare of the citizens of Nassau County, Florida; and

WHEREAS, a uniform system of street naming and numbering would facilitate and enhance the smooth operation of a "911 SALI Emergency Number System," and

WHEREAS, it is a necessity that certain information within the purview of the cities be transmitted to the County in order to institute, implement, and maintain an effective Emergency Number System throughout Nassau County, Florida; and

WHEREAS, the Board of County Commissioners of Nassau County has determined that it is in the best interest of the public health, safety, and well being of the citizens of Nassau County to establish and implement a uniform street naming and numbering system in Nassau County, Florida, so that every building in Nassau County shall have a numbered address.

NOW, THEREFORE, BE IT ORDAINED by the Board of County Commissioners, Nassau County, Florida:

SECTION 1. PURPOSE OF UNIFORM NUMBERING SYSTEM.

This Ordinance is adopted for the purpose of providing a Uniform Building Numbering System for the assignment of address numbers to buildings and structures located on or with access from officially named public and private streets and ways in Nassau County, Florida, in the interest of public health, safety, and general welfare of the citizens and inhabitants of Nassau County.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, works, and their derivations shall have the meaning given herein, unless the context clearly indicates otherwise:

- (a) Accessory Building: A building which is clearly incidental or subordinate to and customarily utilized adjacent to and in connection with a principal building located on the same lot.

(b) Principal Building: Any structure which is designed, build, or used for the support, enclosure, shelter, or protection of persons, animals, chattels, or property of any kind for any residential, commercial, or industrial purpose.

(c) Building Front or Facade: That area or facade of a building which has visible numbers from a public or private street or way because it faces the public or private street or way pursuant to which the building is numbered. When a building is constructed on a corner lot, the building front or facade shall be that area of the building which faces the street on which a projected address was assigned or, in the event a projected address has not been assigned, the area so designated by the 911 SALI numbering system.

(d) Building Numbering Maps: A master set of maps which, in conjunction with approved plats and site plans, details the existing street name and numbering scheme within Nassau County. Said maps, in addition to the plats and site plans, being currently designated the tax maps.

(e) 911 SALI Coordinator: that person designated by the Emergency Management Director to design, implement, and maintain an emergency telephone response system which involves the expeditious response of public safety, police, and other services resulting from such emergency telephone system.

(f) Grid System Guide: A series of designated North/South parallel lines intersection a second set of East/West parallel lines, as indicated on the official "master grid maps", delineated on a 1:2400 maps of Nassau County.

(g) Non-conformance: Any failure to comply with the provisions of this Ordinance including, but not limited to, by way of example: a number out of sequence, odd or even number on wrong side of street, rural box numbers, numbers improperly

affixed, numbers illegible, numbers unclear, numbers obstructed, numbers not visible, numbers not present, numbers of improper size, numbers not in contrast with immediate background, weatherworn numbers, wrong numbers, and non-approved numbers.

(h) Uniform Building Numbering System: A system by which existing buildings and projected lots and parcels for future buildings are assigned addresses in a coordinated and uniform method based on a designated grid system contained in the official master grid maps.

(i) Occupant: Any person, firm, entity, partnership, trust, corporation, association, or other organization who is occupying or leasing a building or other property for a period exceeding thirty (30) days.

(j) Owner: Any and all persons, firms, entities, partnerships, trusts, corporation, associations, or other organizations who own the fee title to, or have an undivided interest in, any building or property which is subject to the provisions of this Ordinance.

(k) Private Way: Any street, road, avenue, drive, cul-de-sac, or other thoroughfare used for vehicular traffic and any easement or right-of-way that provides sole access to more than one parcel or lot which is not included in the definition of "public way" and which is not maintained by Nassau County. This term shall include, but is not limited to, roadways or driveways in mobile home parks, apartments, condominiums, commercial, or industrial complexes, which have been named and signed in accordance with the Zoning Code of Nassau County, Florida.

(l) Projected Street Name and Numbering Scheme: All approved site plans and plats, including amendments thereto, which contain projected street names and addresses although no construction or development has occurred on the projected street.

(m) Public Way: Any area of a public road or right-of-way, either paved or unpaved, which is intended for vehicular traffic, and that has been dedicated to Nassau County for the purpose of vehicular traffic and for use as a thoroughfare for vehicular traffic whether accepted or not by Nassau County, excluding, however, service entrances or driveways.

SECTION 3. UNIFORM BUILDING NUMBERING SYSTEM ESTABLISHED, INCORPORATION OF MAP.

A Uniform Building Numbering System, as shown on the maps identified by the title, "Building Numbering Maps", to be filed in the Office of the Nassau County Department of Building and Zoning shall be for use in the incorporated and unincorporated areas of Nassau County. The 911 SALI Coordinator shall coordinate all activities relating to the system and maps with the Building and Zoning Department. These maps and all explanatory matter thereon and related thereto are hereby adopted, incorporated herein by reference, and made a part of this Ordinance. The maps shall include existing site plans and plats that have been approved and amendments thereto. The maps shall be made reasonably available to the public during normal business hours. Each approved plat and each amendment thereto shall be filed in the Office of the Clerk of the Circuit Court. The Uniform Building Numbering System and the maps may be adopted for use in any city in Nassau County pursuant to an Interlocal Agreement. Any such Interlocal Agreement shall be filed in the Official Records of the Board of County Commissioners and each city that is a party to such Interlocal Agreement. Upon adoption by a city, the Uniform Building Numbering System Maps and the grid maps and each amendment thereto shall be filed in the Office of the City Clerk for each city which adopts the system.

SECTION 4. ASSIGNMENT OF NUMBERS.

(a) The Nassau County 911 SALI Coordinator shall be responsible for coordinating the numbering system established by this Ordinance. Said Coordinator shall be responsible for approving street names and designations and shall assign building numbers in conformity with the Uniform Building Numbering System established in the preceding section.

(b) The 911 SALI Coordinator shall record and maintain records of all street names and numbers currently assigned under this Ordinance and all names and numbers which have ever been assigned pursuant to this Ordinance and shall monitor same to insure that duplicate street names are prevented.

SECTION 5. POSTING NUMBERS.

All buildings in the unincorporated areas of Nassau County shall have its assigned building number properly displayed in accordance with and conformity to the requirements of this Ordinance, whether or not mail is delivered to such building or property. It shall be the duty of the owners and occupants of each building or structure in the incorporated and unincorporated areas to post the assigned building number on the property in conformity with this Ordinance as follows:

(a) The building address number shall be affixed to the building front or facade as defined herein, or to a separate structure such as a mailbox, post, wall, fence, or other visible and commonly used area, in such a manner so as to be clearly visible and legible and without obstruction from the public or private way on which the building fronts.

(b) Any numbers which are not clearly visible and legible from the public or private way shall not be used.

(c) The numerals shall be of a contrasting color with the immediate background of the building or structure on which such

numerals are affixed and shall be not less than three inches (3") in height and one-half inch (1/2") in width.

(d) Numerals shall be made of a durable weather resistant material permanently affixed to the front of the building or structure.

SECTION 6. ADDRESS CHANGES.

(a) Upon completion of the Nassau County Uniform Building Numbering System notice of new addresses shall be mailed to each existing address.

(b) If the number, posting, or method of numbering a building is in non-conformance with Nassau County's grid system and Uniform Building Code, notice shall be given of such non-conformance to the owners or occupants of the affected building or property.

(c) Said notice shall be delivered by certified mail, return receipt requested; by posting said notice in a conspicuous place on the building; or by hand delivery.

(d) Said notice shall include a notification or change of address which shall contain the correct or new building number(s) assigned to the building or property in accordance with the provisions of this Ordinance and the date of notification.

(e) Said notice shall direct the owner or the occupant to post the newly assigned building number(s) contained in the change of address on said building or property in accordance with Section 5 of this Ordinance.

(f) Said notice shall notify the owner or occupant that, if he or she disagrees with the determination of the 911 Coordinator, an appeal may be taken regarding the determination made. The County Commission shall hear such appeals.

SECTION 7. PENALTIES.

(a) Any person, firm, entity, partnership, trust, corporation, association, or other organization failing to comply with the provisions of this Ordinance shall be punished as provided by general law.

SECTION 8. CODIFICATION.

It is the intention of the Board of County Commissioners that the provisions of this Ordinance shall become and be made a part of the Nassau County Code and the word ordinance may be changed to section, article, or other appropriate word or phrase and the sections of this Ordinance may be renumbered or relettered to accomplish such intention; providing, however, that Sections 8, 9, and 10 shall not be codified.

SECTION 9. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 10. EFFECTIVE DATE.

This Ordinance shall take effect upon receipt of official acknowledgment by the Clerk of the Board of County Commissioners from the Department of state that this Ordinance has been filed with the Department of state.

ENACTED this 28th day of June, 1988.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA

ATTEST: T. J. Greeson John F. Claxton
T. J. GREESON JOHN F. CLAXTON
Its: Ex-Officio Clerk Its: Vice Chairman